

# E V E N S

EVIDENCE FOR EQUALITY  
NATIONAL SURVEY

DOCUMENTING  
THE LIVES OF ETHNIC AND  
RELIGIOUS MINORITIES  
IN A TIME OF CRISIS

PARTICIPANT  
INFORMATION SHEET



# E V E N S

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You are being invited to take part in the **Evidence for Equality National Survey (EVENS)**. Before you decide whether to take part, it is important for you to understand why the research is being conducted and what it will involve. Please take time to read the following information carefully before taking part and feel free to discuss it with others if you wish. If you would like more information or further clarity, please get in touch. Thank you for taking the time to read this.

## Who will conduct the research?

The research will be conducted by Ipsos MORI on behalf of researchers at The University of Manchester, The University of St Andrews and The University of Sussex.

## What is the purpose of the research?

We want to find out how the Covid-19 pandemic and the lockdowns are affecting ethnic minority people in England, Scotland and Wales. We will ask about how different areas of your life have been affected e.g. education, employment and economic wellbeing, housing, social, political participation, health, and experiences of racism and discrimination.

## Why have I been chosen to take part?

We are interested in learning about your experiences of the Covid-19 pandemic. We are particularly interested in documenting the experiences of ethnic and religious minorities. This survey is also being asked among the wider general public so that we can understand the views of different groups of people.

### Will the outcomes of the research be published?

The results of the study will be published on the study website [www.ethnicity.ac.uk/evensurvey](http://www.ethnicity.ac.uk/evensurvey) and on our social media channels [@EVENSurvey](https://twitter.com/EVENSurvey). Survey findings will be published and shared with academic users through online working papers, articles in peer-reviewed journals, edited volumes, monographs, seminars and conference presentations. We will also publish policy briefings, media articles and blog posts based on the survey findings. We will share findings with the public through workshops, podcasts and videos.

### Who has reviewed the research project?

This Project has been approved by the University of Manchester's Research Ethics Committee [2021-10455-17768].

### Who is funding the research project?

This survey has been funded by the Economic and Social Research Council (ESRC).

### What would I be asked to do if I took part?

First you will be asked a few questions in a short registration survey to check if you are eligible to take part in the main survey. If you are eligible, you would be asked to participate in a 30 minute online survey or, if you prefer, a 40 minute telephone survey interview about your experiences during the Covid-19 pandemic.

### Will I be compensated for taking part?

If you are eligible to take the main survey and go on to complete it in full, you will receive a gift voucher for completing the survey.

### What happens if I do not want to take part or if I change my mind?

It is up to you to decide whether or not to take part. If you do decide to take part, you will be able to view this information sheet online by accessing it via Ipsos MORI's information page [evensurveyinfo.ipsos-mori.com](http://evensurveyinfo.ipsos-mori.com). You will be asked to give your consent to take part online or over the telephone (if you take part over the telephone, Ipsos MORI can read this information sheet out to you in full if you require). If you decide to take part, you are still free to withdraw at any time without giving a reason and without detriment to yourself. This does not affect your data protection rights. If you decide not to take part, you do not need to do anything further.

## What information will you collect about me?

In order to participate in this research project, Ipsos MORI will ask for information that could identify you, called “personal identifiable information”. Specifically, you will be asked for your gender, age, ethnicity, religion, marital status, sexual orientation, country of birth and postal code.

At the end of the survey Ipsos MORI will also ask, with your permission, for contact details in order to send you a gift voucher and, again with your permission, to share contact details with us (the University of Manchester) so that we can invite you to take part in future studies by email, post or text message.

## Under what legal basis are you collecting this information?

The University of Manchester and Ipsos MORI are collecting and storing this personal identifiable information in accordance with data protection law which protect your rights. These state that we must have a legal basis (specific reason) for collecting your data. For this study, the specific reason that Ipsos MORI are collecting the data is “consent to participate in the research” and “consent to pass your data to the University of Manchester”. When The University of Manchester are analysing the data the specific reason is that it is “a public interest task” and “a process necessary for research purposes”.

## What are my rights in relation to the information you will collect about me?

You have a number of rights under data protection law regarding your personal information. You have the right to request access to any personal data, withdraw your consent or object to the processing of your personal data held by Ipsos MORI before 31 July 2021 (they will hold your data only for as long as necessary to fulfil their role in this study - to send you survey links, gift vouchers and transfer data to the University of Manchester). You can object to the processing of the survey answers you provide at any time before the data is processed for delivery by Ipsos MORI to the University of Manchester on 17 May 2021. For contact details held by the University of Manchester you can withdraw your consent for these to be held before 31 July 2026, when they will be destroyed, unless they are destroyed sooner if the University of Manchester decide that it is not necessary to hold them for the full length of the retention period e.g. in the event that the future research concludes earlier than expected.

If you would like to know more about your different rights or the way your personal information will be used to ensure we follow the law, please consult The University of Manchester [Privacy Notice for Research](#) and the Ipsos MORI Privacy Notice that can be found on the survey information page: [evenssurveyinfo.ipsos-mori.com](https://evenssurveyinfo.ipsos-mori.com)

## Will my participation in the study be confidential and my personal identifiable information be protected?

Yes. The only exception to this is if you reveal information that you intend to harm yourself or others; this will be discussed with you and further action - contacting the police, ambulance or social services - may need to be taken.

In accordance with data protection law, the University of Manchester and Ipsos MORI are the Data Controllers for this project. This means that we are responsible for making sure your personal information is kept secure, confidential and used only in the way you have been told it will be used. All researchers are trained with this in mind, and your data will be looked after in the following ways.

Your contact details and record of consent will be stored separately from your individual answers and will only be accessible to the study team at Ipsos MORI and specified researchers at The University of Manchester. If you agree to be recontacted by The University of Manchester about future research on similar topics, The University researchers will be able to link the files in order to invite you to take part. You can, at any point, request to be removed from the database for future contact.

Your contact details and individual answers will be stored separately, first by Ipsos MORI using their secure encrypted data servers (only named researchers at Ipsos MORI have access to your data whilst it is stored with them). Ipsos MORI will securely destroy their record of your contact details once the data have been transferred to the researchers at The University of Manchester, within three months from the end of the project.

Once contact details and individual answers are transferred to the researchers at The University of Manchester, they will be stored separately on highly secure research servers at the university and retained for up to five years. After this time, your contact details will be destroyed and the survey data will be fully anonymised.

If you choose to complete the survey on the telephone, the telephone survey interview may be recorded for quality control purposes. Audio recordings of the telephone interview that are stored by Ipsos MORI will be deleted within 3 months of the end of the data collection period.

A fully anonymised data set, will also be deposited with the UK Data Service and will be available to use by other researchers. Nobody will be able to identify you in this data or any results that are published from this survey.

Please also note that individuals from The University of Manchester or regulatory authorities may need to look at the data collected for this study to make sure the project is being carried out as planned. This may involve looking at identifiable data. All individuals involved in auditing and monitoring the study will have a strict duty of confidentiality to you as a research participant.

## What if I want to make a complaint?

If you have a complaint that you wish to direct to members of the research team, please contact Dr Nissa Finney ([Nissa.Finney@st-andrews.ac.uk](mailto:Nissa.Finney@st-andrews.ac.uk)) or Professor James Nazroo ([james.nazroo@manchester.ac.uk](mailto:james.nazroo@manchester.ac.uk)).

If you wish to make a formal complaint to someone independent of the research team or if you are not satisfied with the response you have gained from the researchers in the first instance then please contact: The Research Ethics Manager, Research Office, Christie Building, The University of Manchester, Oxford Road, Manchester, M13 9PL, by emailing: [research.complaints@manchester.ac.uk](mailto:research.complaints@manchester.ac.uk) or by telephoning 0161 275 2674.

If you wish to contact us about your data protection rights, please email [dataprotection@manchester.ac.uk](mailto:dataprotection@manchester.ac.uk) or write to The Information Governance Office, Christie Building, The University of Manchester, Oxford Road, M13 9PL at the University and we will guide you through the process of exercising your rights.

You also have a right to complain to the [Information Commissioner's Office](#) about complaints relating to your personal identifiable information Tel 0303 123 1113.

## Contact Details

If you would like to take part in the study, you can access the registration survey here:  
<http://bit.ly/evensurvey>

If have any queries about the study, you can visit Ipsos MORI's dedicated information page:  
<http://evenssurveyinfo.ipsos-mori.com>

If you cannot find the answer to your queries on Ipsos MORI's information page or would like to take part via telephone, then you can contact Ipsos MORI directly using the contact details below:

- For any additional queries not answered on Ipsos MORI's information page please email: [evenssurvey@ipsos-mori.com](mailto:evenssurvey@ipsos-mori.com)
- To take part or ask for further information via the telephone in English please call the following freephone number: 0808 1296800 (this is a voicemail service, please leave your contact details and someone will call you back to either help answer your query or conduct the registration survey to see if you are eligible for the main survey).

- To take part or ask for further information via the telephone **in one of the languages specified below**, so please call one of the following freephone numbers (this is a voicemail retrieval service, please leave your contact details and someone will call you back to either help answer your query or conduct the registration survey to see if you are eligible for the main survey).

Language	Freephone number
Arabic	0800 470 2983
Bengali	0800 470 2965
Chinese	0800 470 2986
Gujarati	0800 470 2989
Polish	0800 470 2987
Portuguese	0800 470 2977
Punjabi: Gurmukhi	0800 470 2978
Punjabi: Urdu	0800 470 2979
Romanian	0800 470 2980
Somali	0800 470 2981
Turkish	0800 470 2982
Urdu	0800 470 2984
Welsh	0800 470 2985

There are also a number of organisations listed here that you can contact for support:

#### AGE UK

Age UK's advice line is a free, confidential national phone service for older people, their families, friends, carers and professionals. The team will give you information that is reliable and up to date and help you to access the advice you need.

The advice service for matters concerning money, care, health, housing or other advice topic can be contacted any day of the year, between 8am and 7pm.

Tel: **0800 055 6112**

Website: [www.ageuk.org.uk](http://www.ageuk.org.uk)

#### Citizens Advice

A network of independent charities offering confidential advice online, on the phone and in person for free. They can offer advice on benefits, work, debt, housing, family, immigration and health.

Adviceline (England): **03444 111 444**

Adviceline (Wales): **03444 77 20 20**

Adviceline (Scotland): **0800 028 1456**

All lines available 9am to 5pm, Monday to Friday.

Website: [www.citizensadvice.org.uk](http://www.citizensadvice.org.uk) (England & Wales)

Website: [www.cas.org.uk](http://www.cas.org.uk) (Scotland)

Chat lets you talk to a trained adviser online. You can:

- Talk to them about a debt problem [www.citizensadvice.org.uk/about-us/contact-us/contact-us/-chat-service-money-and-debt](http://www.citizensadvice.org.uk/about-us/contact-us/contact-us/-chat-service-money-and-debt). Help is usually available between 8am and 7pm, Monday to Friday
- Talk to them about any other kind of problem [www.citizensadvice.org.uk/about-us/contact-us/contact-us/web-chat-service](http://www.citizensadvice.org.uk/about-us/contact-us/contact-us/web-chat-service). Help is usually available between 10am and 4pm, Monday to Friday

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### Covid-19 Mutual Aid

There are local groups in your area to support communities experiencing difficulty due to Covid-19. Visit: [www.covidmutualaid.org](http://www.covidmutualaid.org) and enter your area or post code to locate your nearest support group.

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### Cruse Bereavement

The Cruse Bereavement Care Freephone National Helpline is staffed by trained bereavement volunteers, who offer emotional support to anyone affected by bereavement

Phone: [0844 477 9400](tel:08444779400) (Monday to Friday, 9am to 5pm)

Website: [www.cruse.org.uk](http://www.cruse.org.uk)

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### Equality Advisory Support Service (EASS)

The EASS has a Helpline to give information and guidance on discrimination and human rights issues. The service is free and fully accessible by phone, email, fax, post, video link for those who wish use BSL and has access to advocacy services for those with mental ill health and people with a learning disability. Chat facilities will also be launched soon.

Opening Times: Monday to Friday 9am-7pm and Saturday 10am-2pm.

Advice Line: [0808 800 0082](tel:08088000082)

Textphone: [0808 800 0084](tel:08088000084)

Website: [www.equalityadvisoryservice.com](http://www.equalityadvisoryservice.com)

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### MIND

MIND campaign to provide advice and support to empower anyone experiencing a mental health problem. They campaign to improve services, raise awareness and promote understanding. You can contact MIND on their Infoline, 9am to 6pm, Mondays to Fridays (except Bank Holidays): [0300 123 3393](tel:03001233393)

Email: [info@mind.org.uk](mailto:info@mind.org.uk)

Website: [www.mind.org.uk](http://www.mind.org.uk)

Text: [86463](tel:86463)

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### National Debtline

They have a proven track record of giving expert debt advice for over 25 years. They promise to provide expert debt advisers who are supportive and trained to a high standard. Call for free debt advice on [0808 808 4000](tel:08088084000) Monday to Friday, 9am - 8pm and Saturday 9.30am - 1pm

Website: [www.nationaldebtline.org](http://www.nationaldebtline.org)

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## Refuge

A 24 hour helpline for anyone experiencing domestic abuse

Phone: [0808 2000 247](tel:08082000247)

Website: [www.refuge.org.uk](http://www.refuge.org.uk)

They also have a range of digital resources available at [www.refuge.org.uk](http://www.refuge.org.uk) and [www.nationaldahelpline.org.uk](http://www.nationaldahelpline.org.uk)

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## Samaritans

Confidential support for people experiencing feelings of distress or despair.

Phone: [116 123](tel:116123) (free 24 hours helpline)

E-mail: [jo@samaritans.org](mailto:jo@samaritans.org)

Website: [www.samaritans.org.uk](http://www.samaritans.org.uk)

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## Stop Hate UK

Stop Hate UK is a charity that provides independent and confidential support to people affected by Hate Crime. They provide confidential Hate Crime reporting services in various areas of the UK, including a 24 hour helpline. Please check their list of areas carefully before calling.

Website: [www.stophateuk.org](http://www.stophateuk.org)

24 hour helpline: [0800 138 1625](tel:08001381625)

Fax: [0113 341 0396](tel:01133410396)

Text: [07717 989 025](tel:07717989025)

Email: [talk@stophateuk.org](mailto:talk@stophateuk.org)

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## Victim Support

If you've been affected by crime, they can give you support you need to move forward. The services are free, confidential and available to anyone in England, Wales or Scotland regardless of whether the crime has been reported or how long ago it happened.

Call the support line free on

[08 08 16 89 111](tel:08081689111) (England & Wales, 24 hours a day)

[0800 160 1985](tel:08001601985) (Scotland, 8am to 8pm)

E-mail the service using the online form on the website

[www.victimsupport.org.uk](http://www.victimsupport.org.uk) (England & Wales)

[victimsupport.scot](http://victimsupport.scot) (Scotland)

Thank you for your time.